



City of Moriarty Civic Center, City Council Chambers  
202 Broadway Street South, Moriarty, NM 87035

## CITY COUNCIL AGENDA

Wednesday, April 23, 2025

7:30 PM

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*Mayor, Brandon S. Webb*

*Council Mayor Pro Tem, Bobby Ortiz*

*Council At Large, Steve Anaya - Council At Large, Kim Garcia - Council At Large, Jeremy Trujillo*

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- a) Welcome / Pledge of Allegiance
  - b) Call to Order / Roll Call
  - c) Approval of the Agenda
  - d) Matters from the Governing Body
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### CONSENT AGENDA

- 1. CONSIDERATION AND APPROVAL OF CONSENT AGENDA ITEMS
  - i. Monthly Bills
  - ii. Minutes from the Special City Council Meeting of April 9, 2025.
  - iii. Minutes from the Regular City Council Meeting of April 9, 2025.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

### FOR DISCUSSION / ACTION

- 1. Subject: **REQUEST APPROVAL TO BE GRANTED A REIMBURSEMENT FOR UTILITY SERVICES.**  
From: Constituent - Mr. Earle Boyer  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_
- 2. Subject: **PLANNING AND ZONING DEPARTMENT UPDATE**  
From: Planning and Zoning – Maria Martinez
- 3. Subject: **FIRE DEPARTMENT UPDATE**  
From: Fire Department Chief - Todd Hart
- 4. Subject: **REQUEST APPROVAL TO AMMEND THE RETENTION BONUS FOR OFFICER N. BRYSON TO \$8,000 FOR THREE YEARS**  
From: Police Department – Adan Urbina, Chief

Recommendation: APPROVE A THREE YEAR, \$8,000 RETENTION BONUS FOR OFFICER N. BRYSON.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

- 5. Subject: **REQUEST APPROVAL TO START THE HIRING PROCESS FOR ONE OFFICER**  
From: Police Department – Adan Urbina, Chief

Recommendation: APPROVE TO BEGIN THE HIRING PROCESS OF ONE POLICE OFFICER.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

6. Subject: **REQUEST APPROVAL TO GO OUT FOR BID FOR TWO FORD EXPLORERS EQUIPPED BUT NOT INCLUDING RADIO OR DECALS.**  
From: Police Department – Adan Urbina, Chief

Recommendation: REQUEST APPROVAL TO ISSUE A BID FROM APRIL 29 TO MAY 9, 2025, FOR TWO FORD EXPLORERS, 2023 OR NEWER, EQUIPPED (NOT INCLUDING RADIO OR DECALS).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

7. Subject: **POLICE DEPARTMENT UPDATE**  
From: Police Department Chief - Adan Urbina

8. Subject: **REQUEST APPROVAL TO HIRE THREE FULL TIME EMPLOYEES**  
From: Public Works Director – Jeff Tapia

Recommendation: REQUEST APPROVAL TO HIRE THREE FULL-TIME MAINTENANCE WORKERS: GREGORY LOPEZ, BRIAN ELIAS, AND JERROD BALASKOVITS.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

9. Subject: **REQUEST APPROVAL TO PURCHASE A 50HP 6” MOTOR FOR A TOTAL OF \$11,758.00 FROM WESLEY DENNISSON**  
From: Public Works Director – Jeff Tapia

Recommendation: REQUEST APPROVAL TO PURCHASE A 50HP 6” MOTOR FROM WESLEY DENNISSON FOR A TOTAL AMOUNT OF \$11,758.00

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

10. Subject: **PUBLIC WORKS DEPARTMENT UPDATE**  
From: Public Works Director – Jeff Tapia

11. Subject: **REQUEST APPROVAL TO HIRE THE PROFESSIONAL SERVICES OF S RESOURCE INCORPORATED TO CONDUCT A POSITIONS CLASSIFICATION REVIEW AND A COMPENSATION STUDY FOR THE CITY FOR AN AMOUNT OF \$9,500 PLUS NMGR. THE COST INCLUDES PROJECT EXPENSES AND TRAVEL.**  
From: City Councilor – Steve Anaya

Recommendation: REQUEST APPROVAL TO ENTER INTO A CONTRACT WITH S RESOURCE INCORPORATED TO CONDUCT A POSITIONS CLASSIFICATION REVIEW AND A COMPENSATION STUDY FOR THE CITY FOR AN AMOUNT OF \$9,500 PLUS NMGR.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

12. Subject: **FINAL AUDIT REPORT FOR FISCAL YEAR 2021-2022**  
From: City Clerk – Deborah Liu

Recommendation: INVITE THE GOVERNING BODY TO EVALUATE THE FY22 AUDIT FINDINGS. NO ACTION REQUESTED.

13. Subject: **CONSIDERATION OF RESOLUTION NO 24-25-16  
ACKNOWLEDGING THE FISCAL YEAR 2022-2023 PRELIMINARY AUDIT  
FINDINGS AND ACCEPTING MANAGEMENT'S RESPONSES FOR  
CORRECTING THE FINDINGS**

From: City Clerk – Deborah Liu

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

14. Subject: **REQUEST APPROVAL TO HIRE A CERTIFIED CPA/ACCOUNTANT TO ASSIST  
THE CITY CLERK'S OFFICE FOR 32 HOURS A WEEK.**

From: City Clerk – Deborah Liu

Recommendation: REQUEST APPROVAL TO HIRE A CPA/ACCOUNTANT AS A CONTRACTOR TO ASSIST THE CITY CLERK'S OFFICE FOR 32 HOURS A WEEK. FUNDING WILL COME OUT OF GOVERNING BODY PROFESSIONAL SERVICES ACCOUNT.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

15. Subject: **REQUEST APPROVAL TO HIRE A MARKETING AND COMMUNICATIONS  
MANAGER**

From: City Clerk – Deborah Liu

Recommendation: REQUEST APPROVAL TO HIRE A MARKETING AND PUBLIC RELATIONS MANAGER WHO WILL OVERSEE A CITY DIVISION AND CONDUCT MARKETING EFFORTS AND EVENTS FOR THE CITY AT A SALARY OF UP TO \$26 AN HOUR.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

16. Subject: **REQUEST APPROVAL TO HIRE AN EVENTS COORDINATOR**

From: City Clerk – Deborah Liu

Recommendation: REQUEST APPROVAL TO HIRE AN EVENTS COORDINATOR WHO WILL OVERSEE ALL CIVIC CENTER, RODEO ARENA AND CITY EVENTS REPORTING TO THE MARKETING AND PUBLIC RELATIONS MANAGER WITH A SALARY OF UP TO \$23 AN HOUR.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_ Action \_\_\_\_\_

17. Subject: **FINANCE AND ADMINISTRATION DEPARTMENT UPDATE**

From: City Clerk – Deborah Liu

Update: DFA Quarter Report 2 and 3  
Department of Treasury Non-Compliance re PPE Funds

18. **Adjournment**